

**JEFFERSON COUNTY BOARD
COMMITTEE MINUTES**

February 27, 2019

Executive Committee

1. **Call to Order**
Meeting was called to order by Rinard at 8:30 a.m.
2. **Roll Call**
Administration and Rules Committee Members
Members present: Jim Mode, Amy Rinard, Steve Nass, Jim Braughler and Jim Schroeder

Others Present: Ben Wehmeier, County Administrator; J. Blair Ward, Corporation Counsel; Anita Martin, Lake Mills; Frankie Fuller, Fort Atkinson; Joe Nehmer, Parks Director; Sarana Stolar, Paralegal, County Board Reporter; Steve Sharp, Watertown Daily Times and Yelena Zarwell, Assistant Corporation Counsel.
3. **Certification of compliance with Open Meeting Law Requirements**
Wehmeier certified compliance with the Open Meetings Law.
4. **Review of Agenda**
No changes made.
5. **Public Comment**
Frankie Fuller spoke on the Comprehensive Plan.
6. **Approval of the February 1, 2019 committee meeting minutes**
Draft minutes were provided for review.

Motion by Schroeder/Mode to approve the February 1, 2019 committee meeting minutes as presented. Motion passed 5-0.
7. **Approval of the February 19, 2019 county board minutes**
Draft minutes were provided for review.

Motion by Mode/Braughler to approve the February 19, 2019 County Board minutes as corrected. Motion passed 5-0.
8. **Communications**
None
9. **Discussion and updates on Strategic Plan**
Wehmeier gave a presentation regarding the Strategic Plan and the budgeting process. The committee agrees that the Strategic Plan should work together with the Comprehensive Plan. Wehmeier asked for feedback from the committee. A committee of the whole will be scheduled to get more input and validate the process moving forward. No action taken.
10. **Discussion and possible action on Broadband committee/Task Force**
Rinard talked about moving forward with a grant and a broadband project. Areas for possible implementation of this project are currently being identified. The working group will be made up of 5-7 members including members of the Finance Committee, JCEDC, Planning and Zoning Committee and Executive Committees.

Motion by Nass/Braughler to form a Broadband Working Group made up of 5-7 members which will include a member of the Finance Committee, JCEDC, Planning and Zoning Committee and Executive Committee until the end of the County Board term. Motion passed 5-0.
11. **Discussion and possible action on creating a committee to review the size and responsibilities County Board Committees, Boards, Commissions and Other Bodies**
The committee discussed the need for a committee.

Motion by Nass/Mode to not create a committee and provide a communication to invite input on the review, size and responsibilities of county board committees, board, commissions and other bodies. Motion passed 5-0.

12. **Financial Reports (January)**

- a. Clerk of Courts
- b. Corporation Counsel
- c. County Administrator
- d. County Board
- e. County Clerk

Financial Reports were provided for review. No action taken.

13. **County Administrator's monthly report**

Wehmeier gave a verbal report: he attended the following meetings: Legislative Exchange, County Executives, Steve Grabow, City of Jefferson in preparation for the new park, Policy Forum, WMMIC Quarterly meeting and work on Priority Based Budgeting. No action taken.

14. **Discussion and possible action on tentative future meeting schedule and agenda items**

- Approval of February 27, 2019 Executive Committee meeting minutes
- Approval of March 12, 2019 County Board meeting minutes
- Financial Reports (February)

15. **Next meeting:** March 27, 2019 at 8:30 a.m.

16. **Adjourn**

Motion by Schroeder/Mode to adjourn at 9:49 a.m. Motion approved 5-0.